

भारत सरकार
Government of India
कौशल विकास एवं उद्यमिता मंत्रालय
Ministry of Skill Development & Entrepreneurship
प्रशिक्षण महानिदेशालय
Directorate General of Training

कौशल भवन, नई दिल्ली

दिनांक: 29.07.2026

Office Memorandum**Subject: Guidelines for SPOT Round admissions from 03.08.2026 to 05.08.2026 under CITS session 2026-27 - reg.**

With reference to CITS admissions for session 2026-27, it is informed that admissions for SPOT round will commence from 03.08.2026. In this regard, the guidelines are as under:

1. The admissions under SPOT round would be carried out over a period of 03 days, from 03.08.2026 to 05.08.2026.
2. Accordingly, the revised qualifying AICET marks cut off for candidates eligible for admission under the Spot Round are proposed as follows:
 - i. For the trades listed below, the revised qualifying cut-off marks shall be as specified below:

Trades
Architectural Draughtsman
Computer Software Application
Dress Making
Fruits and Vegetables Processing
Interior Design and Decoration
Aeronautical Structure and Equipment Fitter
Machinist Grinder
Mechanic Machine Tool Maintenance
Sheet Metal Worker
Tool and Die Maker
Wood Work Technician



Category	Cut off for SPOT round
General	20
OBC/EWS	15
SC/ST/PH	10

- ii. For all other CITS trades, the qualifying cut-off marks for the Spot Round shall remain unchanged and shall be the same as those applicable in the previous counselling rounds as below:

Category	Cut off for SPOT round
General	33
OBC/EWS	29
SC/ST/PH	20

3. It is to mention that in Spot Admission, the seat allocation will be done on the basis of merit. The candidates will be eligible for SPOT admission if:
 - i. they have secured marks equal to or above the cut-off marks set at point (2) above
 - ii. they have participated in counselling rounds but have not been allotted any seat,
 - iii. they were allotted a seat in the counselling rounds but did not take provisional admission, and
 - iv. they did not participate in counselling rounds at all.
4. The live vacancy position, Institute-wise and trade-wise, will be available on the NIMI portal at all times.
5. The eligible candidates are required to physically report before 1:00 PM in the desired institute (NSTI/Govt. IToT/Private IToT) where they wish to seek admission.
6. In case of candidates reporting to the Institute after 1:00 PM on the first day of SPOT round (03.08.2026), his/her application may be considered for merit on day 2 of the SPOT round (04.08.2026), subject to availability of seat(s).
7. No Institute shall have the right to admit a candidate in any of the other Institutes. They shall admit (physically reported) candidates only in their own institute.
8. For SPOT round admissions in Private IToTs, the respective RDSDEs shall depute at least one officer in the Private IToTs to monitor the admission process.
9. **Day 1 of SPOT round (03.08.2026): -**
 - a. Institutes shall collect the applications from eligible candidates till 1:00 PM.
 - b. Thereafter, the admission committee shall prepare the (trade wise) merit list of the reported eligible candidates
 - c. At 1:00 PM, seat allotment shall be done by the Institutes on the NIMI portal as per the merit list against the vacant seats.
 - d. For candidates arriving after 1:00 PM, institutes shall consider their candidature for day 2 of SPOT round.
10. **Day 2 of SPOT round (04.08.2026): -**
 - a. In addition to the applications collected on day 1 after 1:00 PM, institutes shall collect the applications from eligible candidates arriving on day 2 till 1:00 PM.
 - b. In case of availability of seats, the admission committee shall prepare the (trade wise) merit list of the reported eligible candidates.
 - c. For candidates to whom seat is allotted: The Institutes shall admit them provisionally through their logins.
 - d. For *remaining candidates**: The Institutes shall check-in the details of these candidates in the NIMI portal through their logins **between 3:00 PM. to 7:00 PM** (subject to physical presence of the candidate and this shall enable such candidates to participate in the subsequent choice filling for allotment against vacancies available in other Institutes.)

**For the purpose of this document, the term "remaining candidates" shall mean those candidates who have physically reported in the Institute where they wish to seek SPOT admission, but could not be allotted seat due to unavailability.*

11. Choice filling for these **checked-in candidates only** shall be opened by NIMI from 04.08.2026, 08:00 PM to 05.08.2026, 04:00 PM. Candidates may fill their choices in the order of their preferences.
12. NIMI shall generate and display the SPOT round merit-based seat allotment list on its portal on 05.08.2026 at 5:30 PM, based on the candidates' merit and choices filled against the vacancies available across the Institutes.
13. For SPOT round allotment, the total vacancies available in each Institute and trade shall be considered as a single pool. No reservation policy shall be applicable while preparing the SPOT round merit-based allotment.
14. The time frame for **physical admission** in the allotted Institutes for all candidates is same .i.e. from **10.08.2026 to 14.08.2026**, irrespective of whether the candidate is admitted in counselling round or SPOT round.
15. Document verification for the candidates who have been allotted a seat in SPOT round shall be done at the allotted Institutes only at the time of physical admission.
16. Candidates allotted seats through the **SPOT round must have paid the counselling fee**. In case the counselling fee has not been paid earlier, the payment option shall be made available in the candidate's login/dashboard. The Provisional Admission Letter shall be generated only after successful payment of the counselling fee.
17. The **CITS session 2026-27** shall commence from **17th August 2026**.
18. The admission committee shall ensure that the entire process of SPOT round is carried out with due diligence in adherence to these guidelines.
19. No representative of the candidate shall be permitted to participate in the Spot Round. The candidate must be present in person to participate in the Spot Round.
20. Candidates are required to maintain discipline during the admission process. Any case of indiscipline may invite disciplinary action, including rejection of candidature/cancellation of admission. However, any such activity needs to be reported immediately to the RDSDE and HoOs/ Principals of concerned institute.
21. Report of admitted trainees may be provided to CFI division on daily basis (emails to cfi-dgt@dgt.gov.in with cc to chegondi.murthy@dgt.gov.in), stating number of trainees reported trade-wise, admitted, rejected and denied. A detailed report/ log may also be maintained by the institute stating the reasons of denial/rejection of trainees, etc.

This issues with the approval of competent authority.



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Copy to:

1. PPS to DG (T), DGT
2. DDG, DGT(HQ)
3. Director-IT Division, DGT, with a request to upload at DGT website.
4. Executive Director, NIMI
5. Regional Directors, all RDSDEs, with a request to circulate amongst the NSTIs/IToTs under their jurisdiction and ensure compliance
6. Principals, all NSTIs/ NSTI (W)s/ IToTs
7. Guard file

मोनिमा चौधरी
29.7.2024

(मोनिमा चौधरी)
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